

Please forward any matters relating to the Minutes below to:
THE CLERK TO THE GOVERNORS

Stoke Bishop Church of England Primary School
FULL GOVERNING BODY MEETING – TERM 6
Held on Monday 3rd July 2023 at school

PRESENT:

FOUNDATION

Rachel Powlesland (RP)
Jema Ball (JB)

MEMBERS

Cynthia Treharne (CT)
Joshua Denton (JD)

GUESTS

Dave Tilley (DT)
Sara Bartlett (SB)

PARENT GOVERNORS

Bridget Davies (BD) Chair
Helen Rowe (HR)
Sophie Summers (SS)
James Wiggins (JW) via TEAMS

STAFF

Darren Hunt (DH) Deputy Head
Ann Smith (AS) Business School
Manager

Clerk to Governors

Sarah Richardson (SR)

ITEM	MINUTE	ACTION
250	<p>Welcome</p> <p>250.1 Welcome, Apologies for Absence and Opening Prayer Welcome to Dave Tilley (DT) & Sara Bartlett (SB). Apologies received from Paul Wake (PW). Apologies accepted by the board.</p> <p>JB led the opening prayer.</p> <p>250.2 Declaration of Pecuniary Interests The Declaration of Pecuniary Interests was updated via Governor Hub. Nothing was noted.</p>	
251	<p>Minutes from the last meeting (15.05.23)</p> <p>251.1 Approval of Minutes Minutes approved. Now available on the school website, confidential set within GovernorHub folders.</p> <p>251.2 Actions from last meeting (15.05.23) All items had been completed or would be covered under the agenda for this meeting. Diocese meeting 4/7 DF to update following that. Clerk handover currently happening. Update on parent Governor recruitment. A couple of further interested parents, DF/BD to take forward in Sept 23.</p> <p>Update on community Governor: 3 interested to take forward. QofE update to follow during this meeting. 2 responses to SS NW/24 GH post. EYFS & Inclusion could do this to. BD&SS to take forward if needed.</p>	<p>BD/DF</p> <p>BD/SS</p>

252	<p>Safeguarding</p> <p>FGB were taken through the 'Wheel of Privilege' safeguarding training. Covering 'What does it show us?' 'How do we read it?' & 'So what?' the point of how it relates to safeguarding issues.</p> <p>Discussion point around your own position and where you might be marginalised/powerful & why this is relevant to safeguarding.</p> <p>Safeguarding Annual Report – EF to forward training dates to SS. No further comments noted.</p> <p><u>Recognition & thanks for school's safeguarding team & the work this past year.</u></p>	EF
253	<p>Headteacher Report</p> <p>DF highlighted the positive data results (phonics, maths, EYFS) showing the interventions in place are working. Overall school data shows attainment is still mixed but progress is being seen.</p> <p>Governor Question: SEND report – there is a discrepancy between the report and the data-pack for SEN year 6 results? Teacher assessment data used in the report as opposed to test result data. To be confirmed by end of T6.</p> <p>Governor Question: SATS year 2 being dropped from 23-24? Yes, internal assessments used instead.</p> <p>Governor Question: where are the future assessment points across school? Reception baseline data & outgoing KS2 results will be used as comparison. Phonics & timetables will remain.</p> <p>Staff updates – Andy Quinton leaving for a deputy head role. His replacement has been recruited.</p> <p>Governor Question: we are losing 2 English leads? Is this an issue? Heidi Paton remains in post as core link, a further 2 members of staff have been appointed with strong English skills & handovers taking place with AQ & SJP. New KS1 lead is English specialist.</p> <p>T6 Events have been circulated to all Governors.</p> <p>Governor Comment: pressures from lack support from external agencies & in particular how that impacts staff. Governors who work in other schools confirmed that this was also the picture in other authorities.</p> <p><u>The Governors wish to thank Andy Quinton for his service at the school & on the Governing Board, wishing him all the best for the future.</u></p> <p>SDP 2023-24</p> <p>Focus is around embedding practices over the next year. The plan was discussed in detail at committees and at SDG last week. QofE approved. Monitoring TBC. L&M approved. PD approved.</p> <p>All committees approved SDP 23-24</p>	

254

Governor updates

254.1 SDP Governor Updates

SDP 22-23 T5 review, each committee writing final comments. To be completed by FGB in September.

254.2 Staff Survey outcomes & actions

BD took FGB through outcomes from Staff Survey (17 teachers, 19 non-teachers). L&M have reviewed findings. School SLT have discussed outcomes. Next steps: SLT will come back to L&M for further discussion at the start of T1 23-24. Feedback to staff during T6 22-23. L&M will review how best to do this next year.

254.3 Training

DT & SB to talk through Governor training at the start of September 2023. Any further training to log with SB going forwards.

BD & SB to review training log.

254.4 Governor roles for next year



BD to amend Mike to Dave under QofE.

254.5 Subject Lead reports & meetings

To cover in QofE.

254.6 SIA Update

Huw will be standing down at the end of this year but will continue for Heads review. New SIA to be appointed next year (needs to be appointed by FGB).

254.7 2023-24 Meeting Dates

Move DT to QofE rather than PD.

Chairs of committees

DT/SB

BD/SB

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Policies

None.

256	<p>Committee Reports</p> <p>256.1 Finance FGB reviewed 5 year finance summary. Reference to last FGB, 15th May 2023. Situation to be reviewed in T2 2023-24.</p> <p>FGB approved 2023-24 budget.</p> <p>No comments on May Management accounts from FGB.</p> <p>256.2 Quality of Education Maths & English leads came to last QofE. Discussion over the setup of SL meetings, continue to plan for 23-24 format. Next meeting 13th July.</p> <p>256.3 Leadership and Management No further comments.</p> <p>256.4 Personal Development Pupil voice to be done by the end of T6.</p>	
257	<p>Link Governor Reports/updates</p> <p>257.1 Equality, Diversity & Inclusion EDI Training (March 2023) was very positive. Included within SDP 23-24. CT will be working with L&M to cover policy EDI wording. CT to arrange with SS.</p> <p>257.2 Health & Safety Meeting on 6th July & report to come to T1 FGB.</p> <p>257.3 EYFS VM has sent through report to HR. HR will add comments & send to FGB by the end of T6.</p> <p>257.4 Church Links Positive feedback, RP continuing to come into school to support end of year / transition events.</p> <p>257.5 Inclusion Final report in GH folder.</p> <p>257.6 Safeguarding No further comments.</p> <p>257.7 PE Final report in GH folder. There was discussion around use of PE funds next year,</p> <p>257.8 GDPR GDPR Audit in May 2023, report will follow to L&M – very positive feedback. GDPR will be covered under the L&M agenda from now onwards.</p>	<p>CT&SS</p> <p>HR</p>
258	<p>Correspondence NW24 2022-23 Annual Report to be circulated.</p>	SR
259	<p>AOB The Board said farewell to Helena Richards who has served on the Board as a Parent Governor and Foundation Governor. Helena has been key to the development of SEN provision and the Inclusion structure in school and hands over the Inclusion role to the CT. The Board also thanked Sarah Richardson for her hard work as Clerk over the past 3 years including taken on the role during the pandemic.</p>	

The meeting closed at 6.27pm

Date of the next meeting: Monday 25th September 2023 at school

SIGNED:B Davies..... DATE: 25.09.2023