

Please forward any matters relating to the Minutes below to:
THE CLERK TO THE GOVERNORS

Stoke Bishop Church of England Primary School
FULL GOVERNING BODY MEETING – TERM 4
Held on Tuesday 14th March (part of Governors Day at school)

Minutes

PRESENT:

FOUNDATION

Rachel Powlesland (RP)
Jema Ball (JB)

MEMBERS

Cynthia Treharne (CT)
Joshua Denton (JD)
Paul Wake (PW)

PARENT GOVERNORS

Bridget Davies (BD) Chair
Helen Rowe (HR)
Sophie Summers (SS)
James Wiggins (JW)
Emily Fletcher (EF)

STAFF

David Forrester (DF) Head Teacher
Darren Hunt (DH) Deputy Head
Ann Smith (AS) Business School
Manager

Clerk to Governors

Sarah Richardson (SR)

ITEM	MINUTE	ACTION
229	<p>Welcome</p> <p>229.1 Welcome, Apologies for Absence and Opening Prayer Apologies received from Michael Barnes (MB) & Helena Richards (HRi). Apologies accepted by the board.</p> <p>JB led the opening prayer.</p> <p>229.2 Declaration of Pecuniary Interests The Declaration of Pecuniary Interests was updated via Governor Hub. Nothing was noted.</p>	
230	<p>Minutes from the last meeting (23.1.23)</p> <p>230.1 Approval of Minutes Minutes approved. Two sets of minutes 1) confidential 2) public. Public set now available on the school website.</p> <p>230.2 Actions from last meeting (23.1.23) All items had been completed or would be covered under the agenda for this meeting. SR to add reports to SIA folder.</p>	SR
231	<p>Safeguarding</p> <p>School have reviewed the Photography Filming Policy & shared with FGB. The policy outlines how we would like everyone to behave with regards to school events & photography/filming.</p> <p>Governor Question: does the policy cover School's use of Twitter? Yes & language has been used to cover all digital platforms including Whatsapp.</p> <p>FGB have approved policy. Comms out to school community this week.</p> <p>Governor Question: how do school ensure this gets out to EAL parents? Translation is available & through CWS work.</p>	

232	<p>Headteacher Report</p> <p>Governor Question: The report has noted an increase in EAL children. How are staff coping with that? TA support & ensuring children & parents are engaged with school. Can take time to become clear about EAL children's needs.</p> <p>Governor Question: Feedback on NW24 funding for EAL training? NW24 funding is working well, but future work is dependent on whether other schools are looking at same/similar areas.</p> <p>Governor Question: How are the curriculum updates going for the other subjects that are due to be covered this year? Art & Music almost completed. Other remaining subjects are being looked at termly.</p> <p><i>Feedback from SIA visits (JD attended)</i> Met with children from Reception, year 2 & year 4 to carry out Pupil voice. FGB have a summary of the output in meeting papers, Next step is working with teachers to look at a consistent language to be used across school.</p> <p>Next visit date from SIA tbc.</p>	DF
233	<p>Governor updates</p> <p>233.1 Succession Planning update</p> <ul style="list-style-type: none"> • A Governor survey has been sent to all Governors to look at succession planning within existing board. • A new advert has been included in school newsletter & updated on the Governors webpage, specifically asking for new Governors with an interest in becoming a Vice Chair or Chair. No immediate feedback to report. The advert will also be on Inspiring Governance & Governors for school. • Flyers to be printed & sent out to local community areas. CT, BD & SR to take forward. • Clerk vacancy from T6 (advertising/recruitment to start soon) AS eteach advert • A reminder that The Key is a resource available to all Governors & can be accessed within GovernorHub. • NW24 now has a dedicated area within GovernorHub. <p>ALL: Let SR know if you want to join NW24 GH hub.</p> <p>233.2 MAT sessions feedback NW24 updates re MAT. Some schools starting to make movements. BD involved in initial discussions with NW24 schools. DF attending Diocese MAT discussion next week. Keeping abreast of all school discussions/situations.</p> <p>233.3 Parent Survey Done within T3, comments to feed in to committee meetings. FGB have looked at the surveys from 2021, 2022 & 2023 as a comparison & identified some main themes.</p> <p>For future - look at the neither agree nor disagree to see if we can re-write this comment to gather more info.</p> <p>EF to send to all Govs the draft feedback that will go out to school community.</p> <p>Staff survey will be done in T5.</p>	<p>SR/CT/ BD AS</p> <p>ALL</p> <p>DF</p> <p>EF</p> <p>PW/SS</p>

234	<p>Policies</p> <p>Attendance Policy – FGB approved. Comms to follow.</p>	DF
235	<p>Committee Reports</p> <p>235.1 Finance January Management Accounts.</p> <p>235.2 Quality of Education Subject leader reports by next week.</p> <p>235.3 Leadership and Management No updates.</p> <p>235.4 Personal Development Met during Governor Day 14.3. FGB approved changes to the PSHE & RSHE Policy.</p>	
236	<p>Link Governor Reports/updates</p> <p>236.1 Equality, Diversity & Inclusion Positive feedback.</p> <p>236.2 Health & Safety Site Manager training courses.</p> <p>236.3 EYFS No updates.</p> <p>236.4 Church Links JB & RP positive feedback.</p>	
237	<p>Correspondence</p> <p>Nothing noted.</p>	
238	<p>AOB</p>	

The meeting closed at 3.33pm

Date of the next meeting: Monday 15th May 2023 at school

SIGNED: DATE: